

Certificate Number/17

0693



# JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

*This is to certify that*

*Zipporah Njoki Kahagu*

*having satisfied all the requirements  
for the award of the degree of*

**BACHELOR OF BUSINESS  
AND OFFICE MANAGEMENT**

*Second Class Honours (Upper Division)*

*was admitted to the degree at a congregation  
held at this University  
on Tuesday the Twenty Seventh of June  
in the year  
Two Thousand and Seventeen*

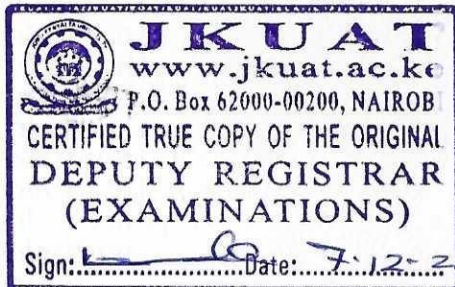
*m. Long*

Vice Chancellor

*W. Rotino*

Deputy Vice Chancellor





171749

# **JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY**

## **UNDERGRADUATE ACADEMIC TRANSCRIPT**

**Name of Student:** KAHAGU Zipporah Njoki **Registration No.** HD235-035-0001/2013  
Surname Other Names

**College:** College of Human Resource Development

**Course:** Bachelor of Business & Office Management

**Date of Admission:** September, 2013 **Academic Year:** 2014/2015

**Year of study:** Second

UNIT CODE	TITLE OF UNIT	UNIT(S)	GRADE
HRD 2102	Development Studies	1	A
HBC 2104	Introduction to Accounting II	1	D
HBC 2106	Ethics I	1	B
HBO 2109	IT Applications and Presentations III	1	C
HBO 2112	Document Production II	1	A
HBC 2113	Organizational Behaviour	1	B
HBC 2119	Business Finance	1	C
HBO 2202	IT Applications and Presentations IV.	1	B
HBO 2203	Public Relations	1	C
HBC 2243	Business Law II	1	D
HBC 2247	Foreign Language I	1	B
HRD 2401	Entrepreneurship Skills	1	A
SZL 2111	Introduction to HIV/AIDS	1	PASS

### **Recommendation**

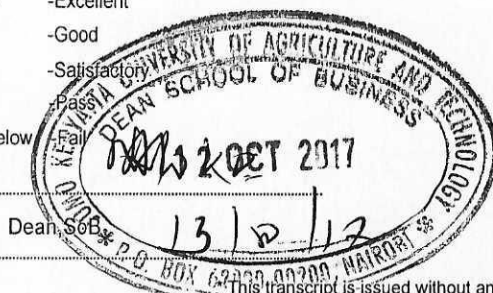
Pass: Proceed to the third year of study

### **Key to Grading System**

A = 70 - 100 % -Excellent  
B = 60 - 69 % -Good  
C = 50 - 59% -Satisfactory  
D = 40 - 49 % -Pass  
E = 39% and below -Fail

**Signed:**

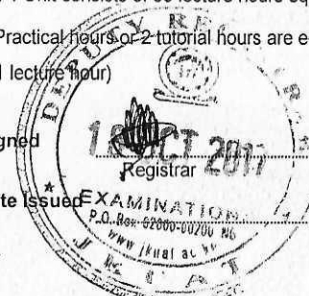
**Date Issued:**



NB: 1 Unit consists of 35 lecture hours equivalent:  
(3 Practical hours or 2 tutorial hours are equivalent to 1 lecture hour)

**Signed**

**Date Issued**



This transcript is issued without any erasures or alterations.



171749

**JOMO KENYATTA UNIVERSITY  
OF  
AGRICULTURE AND TECHNOLOGY**

**UNDERGRADUATE ACADEMIC TRANSCRIPT**

Name of Student: KAHAGU Zipporah Njoki Registration No. HD235-035-0001/2013  
Surname Other Names

College: College of Human Resource Development

Course: Bachelor of Business & Office Management

Date of Admission: September, 2013 Academic Year: 2014/2015

Year of study: Second

UNIT CODE	TITLE OF UNIT	UNIT(S)	GRADE
HRD 2102	Development Studies	1	A
HBC 2104	Introduction to Accounting II	1	D
HBC 2106	Ethics I	1	B
HBO 2109	IT Applications and Presentations III	1	C
HBO 2112	Document Production II	1	A
HBC 2113	Organizational Behavior	1	B
HBC 2119	Business Finance	1	C
HBO 2202	IT Applications and Presentations IV.	1	B
HBO 2203	Public Relations	1	C
HBC 2243	Business Law II	1	D
HBC 2247	Foreign Language I	1	B
HRD 2401	Entrepreneurship Skills	1	A
SZL 2111	Introduction to HIV/AIDS	1	PASS
<b>Recommendation</b> Pass: Proceed to the third year of study			

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B = 60 - 69 % -Good  
C = 50 - 59% -Satisfactory  
D = 40 - 49 % -Pass  
E = 39% and below -Fail

Signed: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Dean, SoB

NB: 1 Unit consists of 35 lecture hours equivalent:  
(3 Practical hours or 2 tutorial hours are equivalent  
to 1 lecture hour)

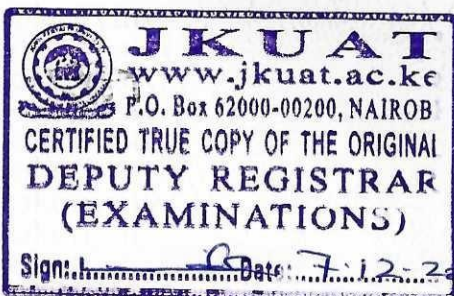
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Date Issued: \_\_\_\_\_

Registrar

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171784

JOHNS KENYATTA UNIVERSITY  
OF  
AGRICULTURE AND TECHNOLOGY

UNDERGRADUATE ACADEMIC TRANSCRIPT

Name of Student: KAHAGU Zipporah Njoki Registration No. HD235-035-0001/2013  
Surname Other Names  
College: College of Human Resource Development  
Course: Bachelor of Business & Office Management  
Date of Admission: September, 2013 Academic Year: 2015/2016  
Year of study: Third

UNIT CODE	TITLE OF UNIT	UNIT(S)	GRADE
HBC 2118	Insurance and Risk Management	1	C
HBC 2125	Introduction to Macroeconomics	1	C
HBC 2126	Human Resource Management	1	C
HBC 2127	Principles of Marketing	1	A
HBO 2204	IT Applications and Presentations V	1	B
HBO 2206	Business Statistics	1	C
HBC 2206	Financial Management	1	C
HBO 2207	Purchasing and Supplies Management	1	B
HBC 2207	Strategic Management	1	B
HBO 2208	Industrial Attachment	1	PASS
HBC 2231	Issues in Management	1	A
HBC 2248	Foreign Language II	1	B
HBO 2301	Business Planning	1	B
HBO 2303	Leadership and Life Skills	1	A
<b>Recommendation</b> PASS: Proceed to the fourth year of study			

Key to Grading System

A = 70 - 100 % -Excellent  
B = 60 - 69 % -Good  
C = 50 - 59 % -Satisfactory  
D = 40 - 49 % -Pass  
E = 39% and below -Fail

Signed:

Date Issued:

Dean, SoB

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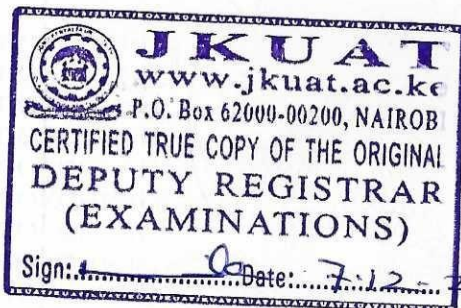
NB: 1 Unit consists of 35 lecture hours equivalent:  
(3 Practical hours or 2 tutorial hours are equivalent  
to 1 lecture hour)

Signed

Date Issued

Registrar





171791

**JOMO KENYATTA UNIVERSITY  
OF  
AGRICULTURE AND TECHNOLOGY**

**UNDERGRADUATE ACADEMIC TRANSCRIPT**

Name of Student: KAHAGU Zipporah Njoki  
Surname Other Names  
Registration No. HD235-035-0001/2013  
College: College of Human Resource Development  
Course: Bachelor of Business & Office Management  
Date of Admission: September, 2013 Academic Year: 2016/2017  
Year of study: Fourth

UNIT CODE	TITLE OF UNIT	UNIT(S)	GRADE
HRD 2101	Communication Skills	1	B
BIT 2119	Management Information Systems	1	C
HBC 2201	Company Law	1	A
HBC 2203	Research Methodology	1	C
ICS 2203	Internet Application Programming I	1	B
HBC 2209	Management Research Project	2	B
HCB 2214	Personnel Administration	1	A
HBC 2229	Total Quality Management	1	B
HCB 2301	Project Management	1	B
HCB 2302	International Relations and diplomacy	1	A
HBO 2304	Meetings Law and Procedure	1	A
HCB 2313	Industrial psychology	1	B
<b>Recommendation</b> Awarded a Bachelor of Business Office Management with a SECOND CLASS HONOURS-UPPER DIVISION			

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E = 39% and below -Fail

NB: 1 Unit consists of 35 lecture hours equivalent:  
(3 Practical hours or 2 tutorial hours are equivalent  
to 1 lecture hour)

Signed: [Signature]

Date Issued: 12 OCT 2017

Signed: [Signature]

Date Issued: 19 OCT 2017

\* This transcript is issued without any erasures or alterations