

THE KENYA NATIONAL EXAMINATIONS COUNCIL

EXAMINATION FOR THE BUSINESS T.E.P. COURSES

BTEP

(B-T-E-P)

NOVEMBER 2001 SERIES

MUIRURI SALOME NDIUTA INDEX NO. 401003/006 #F*

401003 NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL

2801/3 DIPLOMA IN SECRETARIAL STUDIES

GRADE

2 (TWO)
9 (EIGHT)
5 (FIVE)
1 (ONE)
2 (TWO)
3 (THREE)
1 (ONE)

301 TYPEWRITING (50 WPM)
302 SHORTHAND (100 WPM)
303 OFFICE ADMINISTRATION & MANAGEMENT
304 BUSINESS ENGLISH
305 PUBLIC AND HUMAN RELATIONS
306 COURSE SPECIALISATION & ENTREPRENEURSHIP PROJECTS
307 WORD PROCESSING

SUBJECTS NAMED (SEVEN) PAPERS PASSED (SIX)

OVERALL RESULT : REFERRED

I CERTIFY THAT THIS IS A TRUE COPY
OF THE ORIGINAL

ERIC KINYUA MAINA
ADVOCATE & COMMISSIONER FOR OATHS