

The Kenya National Examinations Council



Higher Diploma

IN BUSINESS TECHNICAL EDUCATION PROGRAMME (TEP)

This is to certify that the candidate named below sat for the Business TEP Higher Diploma examination in the subjects named below and was awarded this Higher Diploma. The candidate attained the grades shown below:

401006/107 KIBUYE A PHELESIA

401006 KENYA TECHNICAL TEACHERS' COLLEGE

3801/2 HIGHER DIPLOMA IN SECRETARIAL MANAGEMENT

SUBJECT	GRADE
201 COMPUTER APPLICATIONS	4 (FOUR)
202 PUBLIC RELATIONS	3 (THREE)
203 STRATEGIC OFFICE ADMINISTRATION AND MANAGEMENT	5 (FIVE)
204 BUSINESS AND ITS ENVIRONMENT	2 (TWO)
205 COMPANY SECRETARIAL PRACTICE	3 (THREE)
206 HUMAN RESOURCE MANAGEMENT	3 (THREE)
207 COURSE SPECIALISATION & ENTREPRENEURSHIP PROJECTS	3 (THREE)

NOVEMBER 2012 SERIES

OVERALL RESULT: CREDIT

DATE PRINTED: 13-Jan-2014

Secretary

Kenya National Examinations Council



Chairman

Kenya National Examinations Council

This is a secure document using special paper. Please hold it up to the light to verify that the word MITIHANI and the "GENUINE" embedded thread can be seen through the paper.

(See overleaf)

HD/BTEP 0001491

Not valid without a hologram