

THE KENYA NATIONAL EXAMINATIONS COUNCIL
EXAMINATION FOR THE BUSINESS T.E.P. COURSES

B.T.E.P.

(B-T.E.P.)

M RITHAA A MAKENA

INDEX NO.

304102/001

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NOVEMBER 2002 SERIES

304102 NKABUNE TECHNICAL INSTITUTE

2801/3 DIPLOMA IN SECRETARIAL STUDIES

GRADE

6 (SIX)
3 (THREE)
5 (FIVE)
2 (TWO)
6 (SIX)
5 (FIVE)
8 (EIGHT)

301 TYPEWRITING (50 WPM)
302 SHORTHAND (100 WPM)
303 OFFICE ADMINISTRATION & MANAGEMENT
304 BUSINESS ENGLISH
305 PUBLIC AND HUMAN RELATIONS
306 COURSE SPECIALISATION & ENTREPRENEURSHIP PROJECTS
308 WORD PROCESSING

SUBJECTS NAMED (SEVEN)

PAPERS PASSED (SIX)

OVERALL RESULT :

REFERRED

N.B. This is not a certificate (See reverse)