

# THE KENYA NATIONAL EXAMINATIONS COUNCIL



This is to certify that GAUDENCIA MASINGU  
of N Y S INSTITUTE OF BUSINESS STUDIES

*C. J. P.*  
*18/10/20*  
DIRECTOR 801003217  
QUALITY ASSURANCE AND STANDARDS  
MINISTRY OF EDUCATION  
P. O. Box 30426 - 00100,  
TEL: 318581  
NAIROBI

having satisfactorily completed a recognised course of study and passed the  
prescribed examination

KENYA BUSINESS EDUCATION

is awarded this single certificate in the following subject

Subject  
3181 OFFICE MANAGEMENT III

Grade  
6 (CREDIT)

EXAMINATION OF MARCH 2003

Secretary  
Kenya National Examinations Council

Chairman  
Kenya National Examinations Council

This is a secure document using special paper.  
Please hold it up to the light to verify that the word  
MITIHANI can be seen through the paper.

B 537010

(See overleaf)

Not valid without a hologram.

## AWARD OF CERTIFICATE

Certificates awarded to successful candidates will show name of subject, stage in which the candidate passed, and a grade.

The following grades are used:

|             |   |                      |
|-------------|---|----------------------|
| Distinction | — | Grades 1 and 2       |
| Credit      | — | Grades 3, 4, 5 and 6 |
| Pass        | — | Grades 7 and 8       |
| Fail        | — | Grade 9              |

In skill subjects, i.e. Shorthand and Typewriting, speeds actually passed

*CT 100*  
*1/10/25*  
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