



# Certificate

This is to certify that

**RICHARD KISINGU**

Has been awarded a certificate in

*Computer Applications*

On this **8<sup>th</sup>** Day of **May 2018**

**Units Covered**

**: Grade**

Unit 1	- Introduction to computers (ICT)	- Distinction
Unit 2	- Operating Systems (Windows)	- Distinction
Unit 3	- Typing Master(Typing Skills)	- Distinction
Unit 4	- Word Processing (Ms Word)	- Distinction
Unit 5	- Spread Sheets (Ms Excel)	- Distinction
Unit 6	- Database Management (Ms Access)	- Credit
Unit 7	- Presentations (Ms PowerPoint)	- Distinction
Unit 8	- Communication Via Email	- Distinction
Unit 9	- Information Search Skills Via Internet	- Distinction
Unit 10	- Publishing Skills(Ms Publisher)	- Credit

**Overall Grade : Distinction**

CCP Instructor

CCP Director

Certificate No:  
**CCP/DIS01/05/0018**



This Certificate is not valid  
without the CCP Africa Seal