

## INSTITUTE OF COMMERCIAL MANAGEMENT

This is to certify that

MUMANTHA PAUL MUTINDA

has satisfied the requirements of the Institute's Examiners by having successfully completed the examinations required for the issue of the following Hward

Single Subject Diploma in Front Office Operations & Administration

Dr Alistair Somerville-Ford Chairman

Student Number: 2158478

Professor Tom Thomas Chief Executive

> Dated the 26th day of February 2013 Issued in Bournemouth, England

Grade A - Distinction

Pass Grade: A

Grade B - Credit

Grade C - Pass

Grade D – Marginal Pass