

MACHAKOS TECHNICAL TRAINING INSTITUTE

Phone : 0145 - 21604

Fax : 0145 - 20353

Machakos



P.O Box 136

Machakos

ACADEMIC TRANSCRIPT

Name.....JACINTA KIMOLYA.....Adm.No.....6554.....

Sat the Internal Examinations for ..DIPLOMA..IN..SECRETARIAL..STUDIES.....

StageII.....in the year2001.....at Machakos Technical Training

Institute and attained the following grades:-

S/NO.	PAPER	MARK	SCORE	GRADE
1	BUSINESS ENGLISH	68	8	B-
2	FRENCH	41	3	D
3	TYPEWRITING	60	7	C+
4	ENTREPRENEURSHIP EDUCATION	59	6	C
5	SHORTHAND	40	3	D
6	ECONOMICS	56	6	C
7	PRINCIPLES & PRACTICE OF MANAGEMENT	57	6	C
8	INTRODUCTION TO COMPUTER & MS WINDOWS	66	8	B-
9	COMMERCIAL & ADMINISTRATIVE LAW	40	3	D
10				
11				
12				
13				
	OVERALL RESULT: PASS	50	5	C-

Signature..........Date & Official Stamp.....

(REGISTRAR)

This certificate was issued without erasure or alteration whatsoever and it is not valid without the official stamp.

KEY: R - Referral

F - Fail

