

TC Temple Secretarial College Ltd.

P.O. Box 42392, Nairobi, Kenya.

This is to certify that JANE NJERI MACHARIA trained at the Temple
Secretarial College Limited for the Period APRIL 1987 to JULY 1988

During her training period she passed in the subjects indicated below.

Shorthand 90 W.P.M.

Typewriting ADVANCED LEVEL (50 W.P.M.)

Business English INTERMEDIATE LEVEL

Office Practice STAGE II

Commerce STAGE I

Secretarial Duties STAGE II

TEMPLE COLLEGE LTD.
P. O. BOX 42392
NAIROBI

Principal Lizzie M. Wanyoike

Lizzie M. Wanyoike B.Ed.; T Dip PS; T Dip J.

Date 14th September, 1988