SOFTWARE
DATA & ELECTRONICS

sDE

Certificate of Training

This is to certify that

LYDIAH KAMAU

has been trained and examined in the subjects below:-

PROFESSIONAL SECRETARY COMPRISING:

- OPERATING SYSTEMS (MS-DOS)
- PRACTICAL DATABASE MANAGEMENT (DBASE 4.15)
- DESKTOP PUBLISHING (PAGEMAKER)
- PRACTICAL SPREADSHEET PROCESSING (LOTUS 1-2-3)
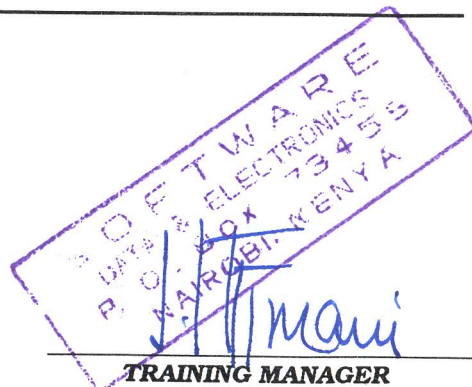
and has attained the following standard

INTERMEDIATE

Conducted from 22ND NOVEMBER 1994 **to** 23RD JANUARY 1995

Awarded this day of 24TH JANUARY 1995

SPECIALIST TEACHER

TRAINING MANAGER