



I Certify that this is a
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GEORGE G. KAMAU - ADVOCATE
P.O. Box 47122-00100, NAIROBI

UNIVERSITY OF NAIROBI
College of Humanities and Social Sciences

Certificate of Participation

This is to Confirm that

Lydia M. Kibaki

.....
*Participated in "Records Management Training"
which was held on October 31st 2009*

The following topics were covered:-

- ♣ *Introduction to Record Management*
- ♣ *Registry Management*
- ♣ *Records Classification and Indexing Schemes and*
- ♣ *Records Appraisal and Disposal*

Prof. Isaac M. Mbeche
Principal

College of Humanities & Social Sciences

Mr. B. Muraya Kiigeh
Registrar

College of Humanities & Social Sciences